



Hướng dẫn nộp thầu qua SAP ARIBA

CÔNG TY TNHH
LỘC HÓA DẦU NGHÌ SƠN
NGHI SON REFINERY & PETROCHEMICAL LIMITED
LIABILITY COMPANY

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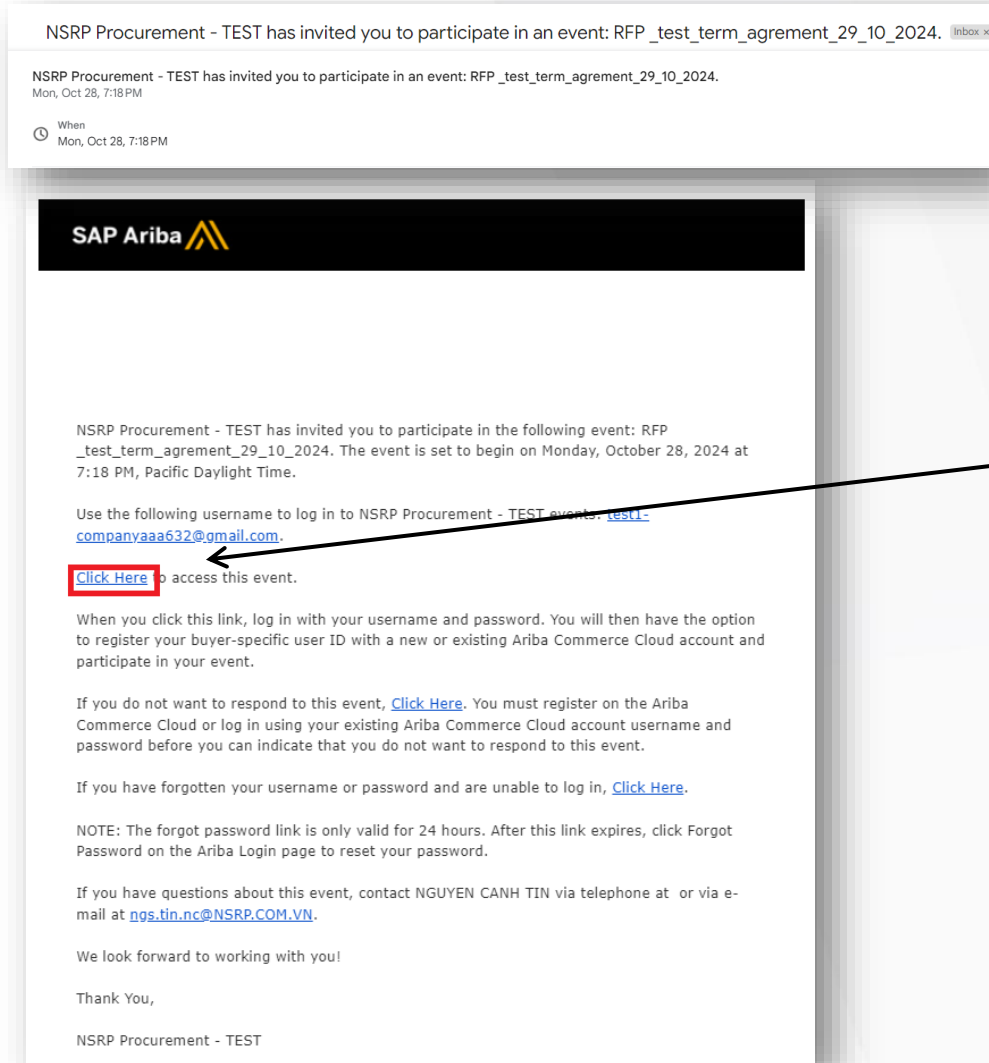
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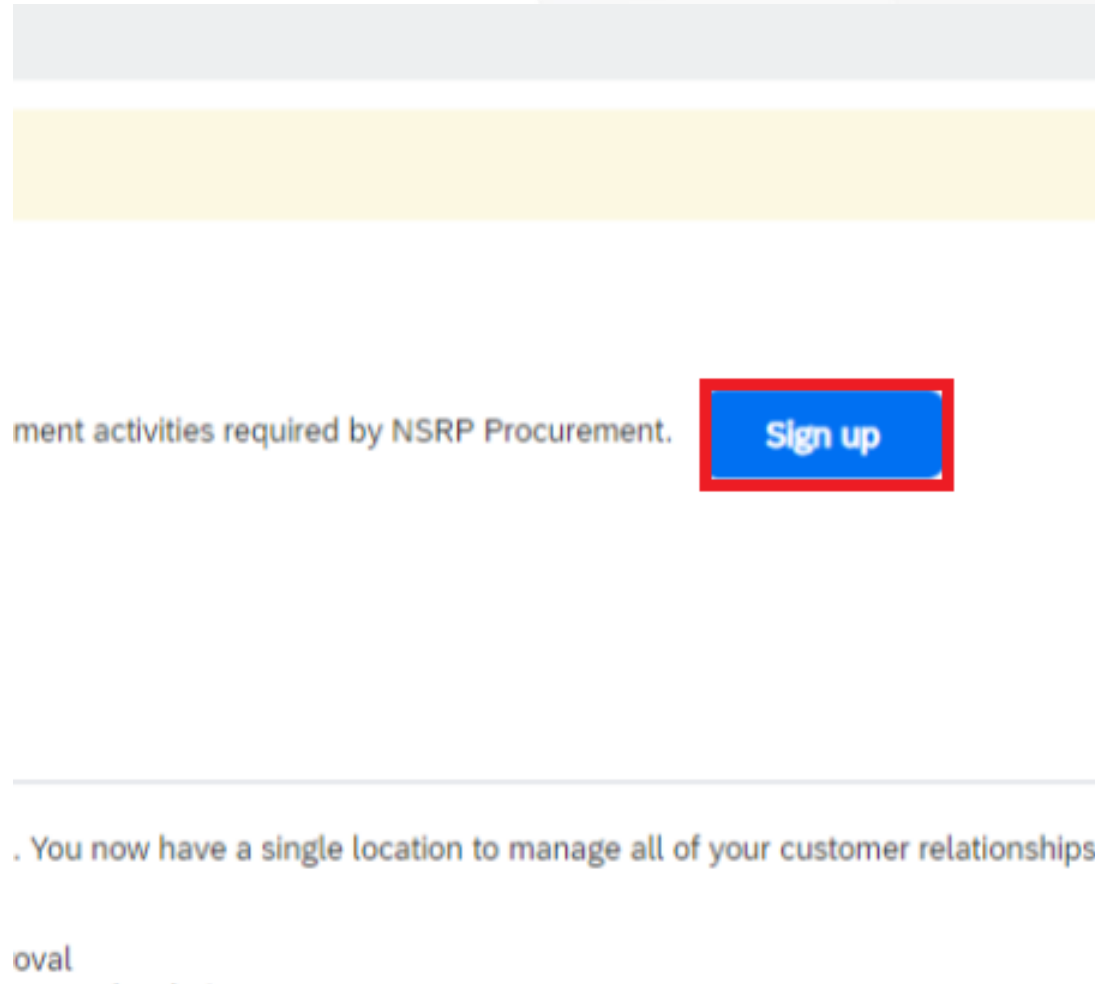
1. Cách bắt đầu tham gia thầu

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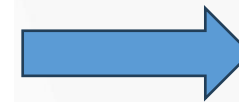


- Đầu tiên, bạn sẽ nhận được một email từ Sap Ariba, mời bạn tham gia vào các **sự kiện đấu thầu trên Ariba**.
- Bạn có thể truy cập sự kiện bằng cách nhấp vào liên kết trong thư mời qua email.

1.Cách bắt đầu tham gia thầu



- Nếu bạn không có tài khoản→ Nhấp chuột vào **“Sign up”**
- Điền tất cả thông tin công ty cần thiết. Địa chỉ email phải là địa chỉ đã nhận được thư mời từ NSRP và nên là email công ty vì địa chỉ email này sẽ là liên lạc chính với NSRP sau này.
- Sau khi tạo tài khoản thành công, tiến hành đăng nhập qua liên kết trong thư mời qua email bằng tài khoản mới được tạo.



Account Information

First name * Last name *

James 001

Email *

wekokow600@bulatow.com

☒ Use my email as my username

Password * Repeat password *

☐ I have read and agree with the [Terms of Use](#).

☐ I hereby agree that SAP Business Network will make parts of my Personal Data (as defined in the [Privacy Statement](#)) accessible to other users and the public based on my role within the SAP Business Network and the applicable profile visibility settings.

1.Cách bắt đầu tham gia thầu

- Trong trường hợp bạn đã có tài khoản→ Nhấp chuột vào “**Log in**” sau đó nhập username và password của bạn.

Welcome, Nguyen Van A Aka

Have a question? [Click here to see a Quick Start guide.](#)

Sign up as a supplier with **NSRP Procurement - TEST** on SAP Ariba.

NSRP Procurement - TEST uses SAP Ariba to manage procurement activities.
Create an SAP Ariba supplier account and manage your response to procurement activities.

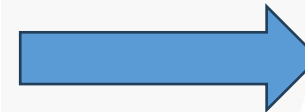
Already have an account? **Log in**

About SAP Business Network

The SAP Business Network is your entryway to all your Ariba seller solutions. You now have access to all of which Ariba solution your customers are using. Once you have completed the registration process, you can:

- Respond more efficiently to your customer requests
- Work more quickly with your customers in all stages of workflow approval
- Strengthen your relationships with customers using an SAP Business Network solution
- Review pending sourcing events for multiple buyers with one login
- Apply your Company Profile across SAP Business Network, SAP Business Network

Moving to the SAP Business Network allows you to log into a single location to manage:

**Login**

1.Cách bắt đầu tham gia thầu



Supplier Login

test1-companyaaa632@gmail.com

.....

Login

Forgot Username or Password

- Nếu bạn quên username, nhấp chuột vào “**Forgot Username**”, nhập địa chỉ email của bạn sau đó nhấp vào submit.
- Hệ thống sẽ gửi lại email cho bạn gồm cả username



SAP Ariba Proposals and Questionnaires

Recover your username

Enter the email address you used to register with SAP Business Network.

Email address

companyaaa632@gmail.com

Submit Cancel

1.Cách bắt đầu tham gia thầu



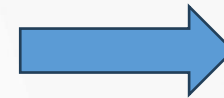
Supplier Login

test1-companyaaa632@gmail.com

.....

Login

Forgot Username or Password



- Nếu bạn quên mật khẩu, nhấp chuột vào **“Forgot Password”**, nhập địa chỉ email của bạn và nhấp vào submit.
- Hệ thống sẽ gửi email cho bạn để đổi mật khẩu.

A screenshot of the "Reset your password" form in SAP Ariba. The form has a title "Reset your password" and a subtitle "Enter the email address you used to register with SAP Business Network." Below this is an "Email address" label and a text input field containing "companyaaa632@gmail.com". At the bottom, there are two buttons: "Submit" (highlighted with a red border) and "Cancel".

1.Cách bắt đầu tham gia thầu

The screenshot shows the SAP Ariba RFI response interface. At the top, it says "Acting as: Nguyen Van A Aka" and "Stop". Below this, there's a "Time remaining : Time left to accept response" annotation in a yellow box, pointing to a clock icon showing "Time remaining 00:22:05". Another yellow box annotation "Check list : List of tasks need to review and commit" points to a "Checklist" section on the left. This section lists two tasks: "1. Review Event Details" and "2. Review and Accept Prerequisites". Below the checklist, there's a yellow box annotation "Event Contents: Detail Contents of check list above" pointing to the "Event Contents" section. This section shows a list of contents: "1. Introduction" and "2. Event Information". The main content area displays the "Introduction" section, which includes a paragraph about SAP Ariba, Inc. and a list of instructions for responding to the RFI.

Acting as: Nguyen Van A Aka Stop

Event Details Time remaining : Time left to accept response Time remaining 00:22:05

Check list : List of tasks need to review and commit

▼ Checklist

1. Review Event Details

2. Review and Accept Prerequisites

Download Content Review Prerequisites Decline to Respond Print Event Information

Introduction (Section 1 of 6) Next »

Event Contents: Detail Contents of check list above

▼ Event Contents

All Content

1 Introduction

2 Event Information

1.1 Company information

SAP Ariba, Inc. is the leading provider of collaborative business commerce solutions. Ariba combines industry-leading technology with the world's largest web-based trading community to help companies discover, connect, and collaborate with a global network of partners - all in a cloud-based environment. Using the Ariba Commerce Cloud, businesses of all sizes can buy, manage cash, and sell more efficiently and effectively.

1.2 How to respond to the RFI

1. Once you access the project, please review the event details. You can click on "All content" in order to see all the sections together.

2. Review and accept the Agreement and/or Prerequisite(s) at the project level

3. Enter your response and click on Submit entire response. Please note that unless you click on the "Submit" button, your response will not be received

- Khi bạn đăng nhập thành công, bạn có thể thấy giao diện của sự kiện đấu thầu, thứ tự các việc cần làm, nội dung sự kiện và thời gian còn lại.
- Thứ tự công việc cần thực hiện: Review Event Details → Review and Accept Prerequisites → Submit Response.

1. Cách bắt đầu tham gia thầu

P_test_term_agreement_29_10_2024

Prerequisite questions must be answered before you can view event content or participate in the event. Some prerequisites may be required. If you decline the terms of the prerequisites, you cannot view the event content or participate in this event.

Download Content Review Prerequisites Decline to Respond Print

Provider of collaborative business commerce solutions. Ariba combines industry-leading technology with the world's largest web-based marketplace of partners - all in a cloud-based environment. Using the Ariba Commerce Cloud, businesses of all sizes can buy, manage cash, and...

Please review the event details. You can click on "All content" in order to see all the sections together.

Prerequisite(s) at the project level

on Submit entire response. Please note that unless you click on the "Submit" button, your response will not be received by the customer.

P

- Nhấp chuột vào “**Review Event Details**” ở Menu bên trái và theo một trong hai lựa chọn sau:
 1. Nếu bạn muốn tham gia trả lời thầu, nhấp chuột vào “**Review Prerequisites**”, bạn có thể xem tất cả các chi tiết trong sự kiện và trả lời thầu.
 2. Nếu bạn từ chối trả lời thầu, nhấp chuột vào “**Decline to Respond**” và điền lý do.

1. Cách bắt đầu tham gia thầu

Đây là màn hình để giải thích lý do cho việc chọn **Declining to Respond**

The screenshot shows a web interface for an RFP titled "Doc1410554135 - RFP Frame Sourcing with RFP for Service". A modal dialog box titled "Reason for Declining to Respond" is open. The dialog contains a text area for entering a reason, limited to 500 characters. Below the text area are "OK" and "Cancel" buttons. The background interface includes a header with the document ID, a warning message about prerequisites, and a list of rules at the bottom.

Doc1410554135 - RFP Frame Sourcing with RFP for Service

Review and respond to the prerequisites. Prerequisite questions must be answered before you can view event content or participate in the event. Some prerequisites may require the owner of the event to review and accept your responses before you can decline the terms of the prerequisites, you cannot view the event content or participate in this event.

Reason for Declining to Respond

Declining to respond will temporarily remove your accessibility to this event. If you decide to respond to this event later, click the 'Intend to Respond' button for this event. Please enter the reason for declining (limited to 500 characters).

OK Cancel

4. Any bid extension request must be informed at least 2 days before the closing date, otherwise your request may not be accepted.

5. Submit Proposal/Bid/Quotation by/before on **Day Month Year (Vietnam time)** via Ariba system only. Please submit on time and contact us through the Compose Message in Ariba if you have any concerns.

Event Overview and Timing Rules

2. Cách trả lời thầu

2. Cách trả lời thầu

Nếu các nhà cung cấp (NCC) mong muốn trả lời thầu, nhấp chuột vào “**I accept the terms of this agreement**” và chọn “Yes” cho **NSRP's Terms and Conditions**.

Prerequisites Doc1309171673 - RFP_09_10_2024_01

▼ Checklist

1. Review Event Details
2. Review and Accept Prerequisites
3. Submit Response

To continue with this event, complete the prerequisites below. Some of the prerequisites might be access gate questions that you must answer before you can see the event information. Other prerequisites might serve as a participation gate that restricts you from submitting your response unless you have responded to them.

Would you like to accept the Bidder Agreement? [View Bidder Agreement](#)

☒ I accept the terms of this agreement.

☐ I do not accept the terms of this agreement.

Prerequisites

Name ↑	
1 Introduction	
2 Event Information	
▼ 3 RFP Package	
3.1 NSRP's Terms and Conditions	
Please find attached the NSRP's Terms and Conditions applicable to this market. All quotes submitted during this project must comply with this document.	
Do you accept these conditions?	☒ Yes
4 Additional RFP Information	
5 Project Specific Requirements	

2. Cách trả lời thầu

Doc1410554135 - RFP Frame Sourcing with RFP for Service

To continue with this event, complete the prerequisites below. Some of the prerequisites might be access gate questions that you must answer before you can see the event information. Other prerequisites might serve as a participation gate that restricts you from submitting your response unless you have responded to them.

Prerequisites

Name	
1 Introduction	
2 Event Information	
▼ 3 RFP Package	
3.1 NSRP's Terms and Conditions	
Please find attached the NSRP's Terms and Conditions applicable to this market. All quotes submitted during this project must comply with this document.	
Do you accept these conditions?	References No
4 Project-Specific Requirements	More...
5 Technical Requirements	More...
6 Commercial Requirement	More...
7 Reference	
8 Thank you!	

(*) indicates a required field

Nếu NCC lựa chọn “**No**” cho **NSRP’s Terms and conditions**, NCC cần giải thích lý do trước khi tiếp tục.

▼ 3 RFP Package	
3.1 NSRP's Terms and Conditions	
Please find attached the NSRP's Terms and Conditions applicable to this market. All quotes submitted during this project must comply with this document.	References No
Do you accept these conditions?	
3.2 If you do not agree with the T&C, please provide your reason	

3. Cách chọn các mặt hàng để đấu thầu

3. Cách chọn các mặt hàng để đấu thầu- Hai cách để lựa chọn

Select Lots Doc1334850307 - RFP_test_term_agrement_29_10_2024 Cancel

Choose the lots in which you will participate. You can cancel your intention to participate in a lot until you submit a response for that lot; once you submit a response you cannot withdraw it.

Select Lots/Line Items Select Using Excel

Checklist

- Review Event Details
- Review and Accept Prerequisites
- Select Lots/Line Items
- Submit Response

Lots Available for Bidding

☐	Name	Reason for not bidding
☒	7.1.1 Consultancy for adhoc issues of accounti Consultancy for adhoc issues of accounti 7.1.1.1 ANALYSIS AND MONITORING ANALYSIS AND MONITORING	
☐	7.1.2 Consultancy for adhoc issues of accounti Consultancy for adhoc issues of accounti 7.1.2.1 ANALYSIS AND MONITORING ANALYSIS AND MONITORING	

Confirm Selected Lots/Line Items

Click Confirm Selected Lots /Line item to Continue

Cách 1: Chọn lần lượt

- Nhấp chuột và chọn **choose Lots available for Bidding**
- Giải thích lý do khi bạn không chọn một mặt hàng nào đó.
- Nhấp chuột vào **Confirm Selected Lots /Line item** để tiếp tục
- Để chọn tất cả các mặt hàng, nhấp chuột vào ô bên cạnh **"Name"**

Doc1410554135 - RFP Frame Sourcing with RFP for Service Cancel

Choose the lots in which you will participate. You can cancel your intention to participate in a lot until you submit a response for that lot; once you submit a response you cannot withdraw it.

Select Lots/Line Items Select Using Excel

Lots Available for Bidding

☒	Name	Reason for not bidding
☒	6.2 CHEM, GE CORTROL OS5613, DEOXIZATION AGE CHEM, GE CORTROL OS5613, DEOXIZATION AGE	
☒	6.3 CHEM, GE CORTROL OS5613, DEOXIZATION AGE CHEM, GE CORTROL OS5613, DEOXIZATION AGE	

Page 1 >>

3. Cách chọn các mặt hàng để đấu thầu

Acting as: Cion Cho Cuong

Select Lots Doc1407298470 - NSRP Procurement_RFP_3000001250_Sourcing Project for Procurement 3000001250_service_27_12_2024 Cancel

Choose the lots in which you will participate. You can cancel your intention to participate in a lot until you submit a response for that lot; once you submit a response you cannot withdraw it.

▼ Checklist

1. Review Event Details
2. Review and Accept Prerequisites
3. Select Lots/Line Items
4. Submit Response

Select Lots/Line Items **Select Using Excel** 1

You have been invited to 56 lot(s). To sign up to participate in some or all of these lots, follow the instructions below.

Step 1. Click "Download Content" to download and review your event in an Excel Spreadsheet. Skip this step if you wish to import a previously downloaded file. If you want to start over, click "Download Original Excel Bid Sheets".

2 **Download Content** Download Attachments

Step 2. Declare your intention to respond and enter your response in the Excel spreadsheet and save the file to your computer.

Step 3. Locate the saved Excel file on your computer using the Browse button. **Choose File** No file chosen 3
[Or drop file here]

Step 4. Click Upload to import the contents of the Excel file to your event. Note: Values in the Excel file will overwrite and delete any values you may have entered in your saved response.

Upload 4 Cancel

Number	Name	Answer	Description	Intend To Respond	Reason for not bidding	Currency	Unit of Measure	Price	Quantity
6.1	CAU HOI								
6.2	CHEM, GE CORTROL OS5613, DEOXIZATION AGE		CHEM, GE CORTROL OS5613, DEOXIZATION AGE	No		USD	Kilogram		5
6.3	CHEM, GE CORTROL OS5613, DEOXIZATION AGE		CHEM, GE CORTROL OS5613, DEOXIZATION AGE	No		USD	Kilogram		5
6.4	CHEM, GE CORTROL OS5613, DEOXIZATION AGE		CHEM, GE CORTROL OS5613, DEOXIZATION AGE	No		USD	Kilogram		5
6.5	CHEM, GE CORTROL OS5613, DEOXIZATION AGE		CHEM, GE CORTROL OS5613, DEOXIZATION AGE	No		USD	Kilogram		5
6.6	CHEM, GE CORTROL OS5613, DEOXIZATION AGE		CHEM, GE CORTROL OS5613, DEOXIZATION AGE	No		USD	Kilogram		5
6.7	CHEM, GE CORTROL OS5613, DEOXIZATION AGE		CHEM, GE CORTROL OS5613, DEOXIZATION AGE	No		USD	Kilogram		5
6.8	CHEM, GE CORTROL OS5613, DEOXIZATION AGE		CHEM, GE CORTROL OS5613, DEOXIZATION AGE	No		USD	Kilogram		5
6.9	CHEM, GE CORTROL OS5613, DEOXIZATION AGE		CHEM, GE CORTROL OS5613, DEOXIZATION AGE	No		USD	Kilogram		5

Cách 2: Tải file excel lên

- Làm theo các bước từ 1 đến 3 để chọn để chọn các mặt hàng đấu thầu bằng excel.
- Nhấp chuột vào **“Download Content”** để tải file excel
- Cập nhật cột Intend to Respond sau đó nhấp vào **“choose file”** để tải lên

4. Cách trả lời các câu hỏi bắt buộc ? Cách để tải lên và tải xuống các tệp đính kèm?

4. Cách trả lời các câu hỏi bắt buộc? Cách để tải lên và xuống file đính kèm

- Để tải xuống tài liệu của sự kiện đấu thầu RFQ, nhấp vào “**References**” và tên tài liệu
- Để tải lên hồ sơ dự thầu, nhấp chuột vào “**Attach a file**”

The screenshot displays a procurement portal interface with the following sections and elements:

- 6 Project-Specific Requirements**: Includes a dropdown menu labeled "References" and a button labeled "Attach a file".
- 6.1 Please check Reference Technical Information then Reply and attach.**: Includes a button labeled "Attach a file".
- 6.2 Please check Reference Commercial Information then Reply and attach.**: Includes a button labeled "Attach a file".
- 7 Technical Requirements**: Includes a dropdown menu labeled "Schedule 3- Disclosure of Relationship.docx" and a button labeled "Attach a file".
- 7.1 Technical ReQ**: Includes a button labeled "Attach a file".
- 8 Commercial Requirement**: Includes a button labeled "Attach a file".
- 8.1 Commercial REQ**: Includes a button labeled "Attach a file".
- 9 Thank you!**: Includes a button labeled "Attach a file".

At the bottom of the page, a note states: (*) indicates a required field.

4. Cách trả lời các câu hỏi bắt buộc? Cách để tải lên và xuống file đính kèm

Bạn chỉ có thể tải file có dung lượng dưới 100MB lên Ariba. Nếu file cần tải lên có dung lượng lớn hơn 100MB, vui lòng thực hiện các bước sau. Đầu tiên, bạn cần xác định dung lượng của file

Name	Status	Date modified	Type	Size
 Guideline video for E2E Auction Process ...		22-Jan-25 10:23 AM	MP4 File	226,123 KB

4. Cách trả lời các câu hỏi bắt buộc? Cách để tải lên và xuống file đính kèm

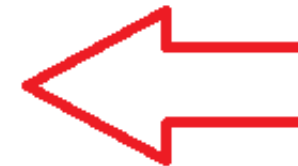
Tải và cài đặt phần mềm [7-Zip](#). Đây là phần mềm miễn phí.



7-Zip is a file archiver with a high compression ratio.

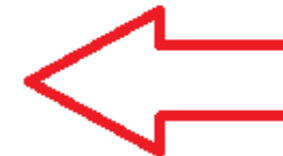
Download 7-Zip 24.09 (2024-11-29) for Windows x64 (64-bit):

Link	Type	Windows	Size
Download	.exe	64-bit x64	1.6 MB



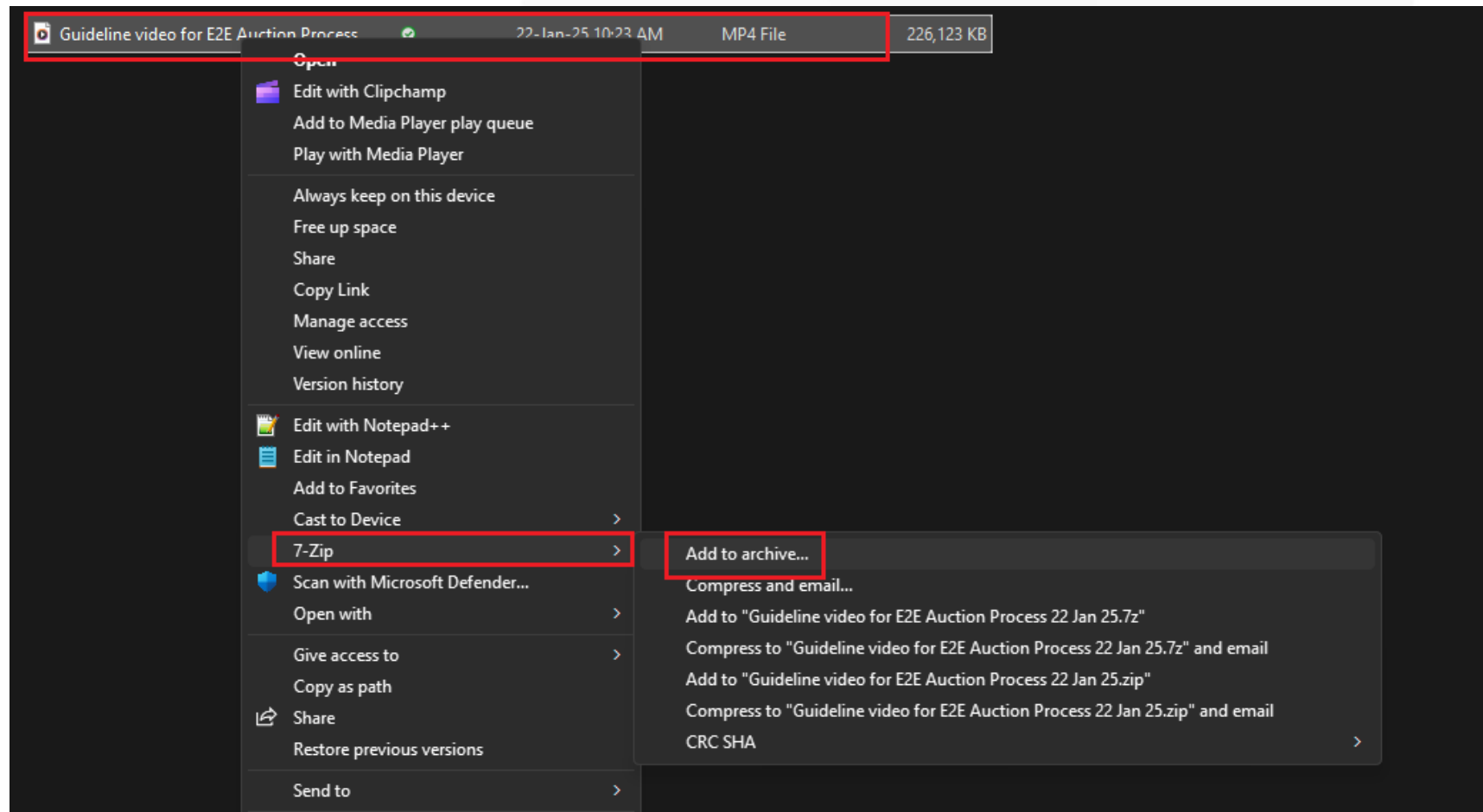
Download 7-Zip 24.09 for another Windows platforms (32-bit x86 or ARM64):

Link	Type	Windows	Size
Download	.exe	32-bit x86	1.3 MB
Download	.exe	64-bit ARM64	1.5 MB



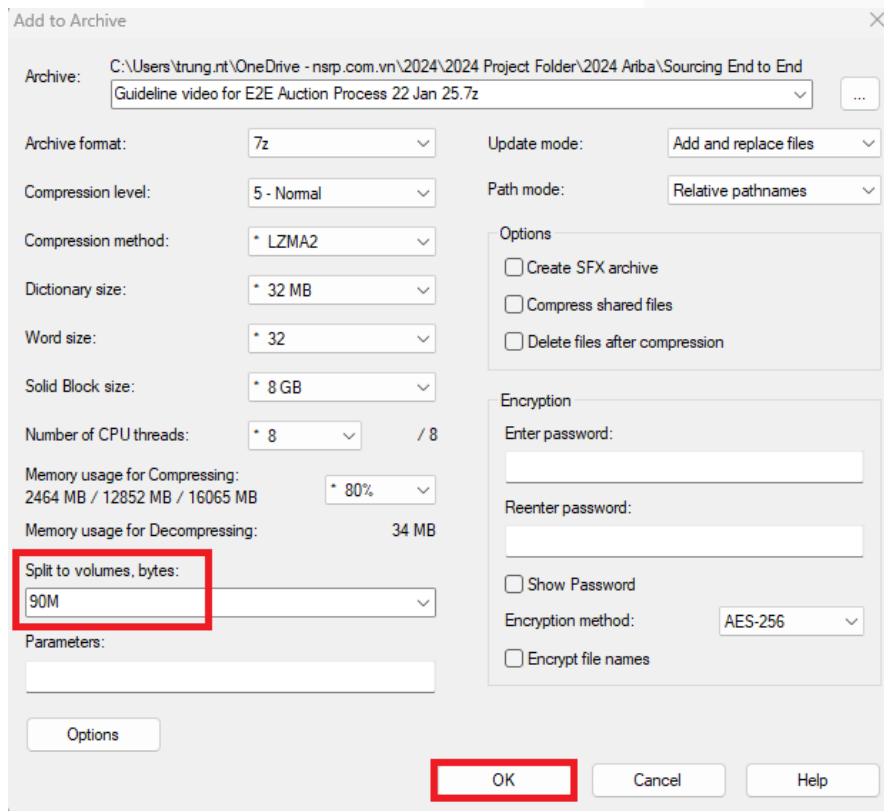
4. Cách trả lời các câu hỏi bắt buộc? Cách để tải lên và xuống file đính kèm

Sau khi cài đặt, lựa chọn như ảnh để chia nhỏ file



4. Cách trả lời các câu hỏi bắt buộc? Cách để tải lên và xuống file đính kèm

Tại cửa sổ được mở ra, điền vào phần **Split to volumes, bytes** giá trị 90MB sau đó chọn **OK**. Thao tác này sẽ chia file ban đầu thành các file có dung lượng 90MB



The screenshot shows the 'Add to Archive' dialog box with the following settings:

- Archive: C:\Users\trung.nt\OneDrive - nsrp.com.vn\2024\2024 Project Folder\2024 Ariba\Sourcing End to End Guideline video for E2E Auction Process 22 Jan 25.7z
- Archive format: 7z
- Update mode: Add and replace files
- Compression level: 5 - Normal
- Path mode: Relative pathnames
- Compression method: LZMA2
- Options:
 - ☐ Create SFX archive
 - ☐ Compress shared files
 - ☐ Delete files after compression
- Dictionary size: 32 MB
- Word size: 32
- Solid Block size: 8 GB
- Encryption:
 - Enter password: [empty]
 - Reenter password: [empty]
 - ☐ Show Password
 - Encryption method: AES-256
 - ☐ Encrypt file names
- Number of CPU threads: 8 / 8
- Memory usage for Compressing: 2464 MB / 12852 MB / 16065 MB (80%)
- Memory usage for Decompressing: 34 MB
- Split to volumes, bytes: 90M
- Parameters: [empty]
- Buttons: Options, OK, Cancel, Help

4. Cách trả lời các câu hỏi bắt buộc? Cách để tải lên và xuống file đính kèm

File ban đầu sẽ được chia nhỏ thành 2 file có dung lượng 90MB với hậu tố 001, 002 để đánh dấu thứ tự của các file này.

Bạn cần tải lên tất cả các file đã chia nhỏ lên Ariba để NSRP có thể gộp và mở file hoàn chỉnh.

Name	Status	Date modified	Type	Size
 Guideline video for E2E Auction Process 22 Jan 25.7z.001	✓	20-Jun-25 2:24 PM	001 File	92,160 KB
 Guideline video for E2E Auction Process 22 Jan 25.7z.002	✓	20-Jun-25 2:24 PM	002 File	92,050 KB
 Guideline video for E2E Auction Process 22 Jan 25.mp4	✓	22-Jan-25 10:23 AM	MP4 File	226,123 KB

4. Cách trả lời các câu hỏi bắt buộc? Cách để tải lên và xuống file đính kèm

Chọn **Attach a file** để tải lên file đầu tiên

All Content

Name ↑	
2.2 Title	* Khue
2.3 Phone	* Khue
2.4 Email	* Khue
2.5 Please attach the declaration form, Appendix 2a & 3a with sign by legal representative and company stamp as reference attachment that the information provided herein is accurate and correct	* Attach a file

4. Cách trả lời các câu hỏi bắt buộc? Cách để tải lên và xuống file đính kèm

Để tải lên các file còn lại, chọn biểu tượng như ảnh

All Content



Name ↑	
2.2 Title	* Khue
2.3 Phone	* Khue
2.4 Email	* Khue
2.5 Please attach the declaration form, Appendix 2a & 3a with sign by legal representative and company stamp as reference attachment that the information provided herein is accurate and correct	*  SMProcessExport (11).csv  Update file Delete file 

4. Cách trả lời các câu hỏi bắt buộc? Cách để tải lên và xuống file đính kèm

Bạn chỉ thêm được 1 file cho 1 bình luận, để tải lên file khác, chọn **Add**. Trong trường hợp cần sửa/xóa các file đã tải lên, chọn **Edit/Remove**

The following are comments for this question/term. If you have privileges you can add/edit/remove specific comments or attachments.

Comment ↑	Attachment
☒ File 2	 SMProcessExport (11).csv
<button>Edit</button><button>Remove</button><button>Add</button>	

Done

4. Cách trả lời các câu hỏi bắt buộc? Cách để tải lên và xuống file đính kèm

Doc1338966111 - RFP Pump Procurement 03-11-2024 (001)

All Content

Name ↑	Price
6 Technical Requirements	Less... -
Use this section to include all the technical content and documents that are to be opened and evaluated by the Technical Team	
▼ 7 Commercial Requirement	Less... -
Use this section to add lots and/or line items from the Sourcing Library, copy from past events, or create manually on an ad hoc basis (or import via Excel)	
7.2 CHEM, GE CORTROL OSS613, DEOXIZATION AGE ✓	More... + * \$22.00 USD
7.3 Battery for Laptop Dell 5480 ✓	Less... - * \$25.00 USD

(*) indicates a required field

Submit Entire Response Update Totals Reload Last Bid Save draft Compose Message Excel Import

- Ở một số sự kiện, bạn được yêu cầu trả lời các câu hỏi
- Các câu hỏi có dấu hoa thị màu đỏ(*) là bắt buộc và cần hoàn thành thông tin
- Một số câu hỏi có danh sách câu trả lời sẵn và cần lựa chọn

4. Cách trả lời các câu hỏi bắt buộc? Cách để tải lên và xuống file đính kèm

- Nếu NCC muốn trả lời tất cả các câu hỏi bằng tải file lên, nhấp chuột vào “Excel import” và theo các bước sau.

5.12	Test 12	More...	*		USD	10 Kilogram	\$0.00 USD
5.13	Test 13	More...	*		USD	10 Kilogram	\$0.00 USD
5.14	Test 14	More...	*		USD	10 Kilogram	\$0.00 USD
5.15	Test 15	More...	*		USD	10 Kilogram	\$0.00 USD
5.16	Test 16	More...	*		USD	10 Kilogram	\$0.00 USD
5.17	Test 17	More...	*		USD	10 Kilogram	\$0.00 USD
5.18	Test 18	More...	*		USD	10 Kilogram	\$0.00 USD
5.19	Test 19	More...	*		USD	10 Kilogram	\$0.00 USD
5.20	Test 20	More...	*		USD	10 Kilogram	\$0.00 USD
5.21	Test 21	More...	*		USD	10 Kilogram	\$0.00 USD
5.22	Test 22	More...	*		USD	10 Kilogram	\$0.00 USD
5.23	Test 23	More...	*		USD	10 Kilogram	\$0.00 USD
5.24	Test 24	More...	*		USD	10 Kilogram	\$0.00 USD
5.25	Test 25	More...	*		USD	10 Kilogram	\$0.00 USD
5.26	Test 26	More...	*		USD	10 Kilogram	\$0.00 USD

(*) indicates a required field

Page 1 »

[Submit Entire Response](#) [Update Totals](#) [Save draft](#) | [Compose Message](#) [Excel Import](#)

4. Cách trả lời các câu hỏi bắt buộc? Cách để tải lên và xuống file đính kèm

Nhấp vào **Download Content** sau đó cập nhật file excel (đơn giá, điều khoản thanh toán...), lưu, nhấp vào “choose file” và tải lên.

Import Response from Excel

Done

This page allows you to export and import event content and submit bids. It is not intended to add attachments. To add attachments, return to the previous page and click the link to browse for an attachment. Some questions may not appear in the exported event content due to visibility conditions.

Step 1. Click “Download Content” to download and review your event in an Excel Spreadsheet.
Skip this step if you wish to import a previously downloaded file. If you want to start over, click “Download Original Excel Bid Sheets”.

Download Content

2

Download Attachments

Step 2. Declare your intention to respond and enter your response in the Excel spreadsheet and save the file to your computer.

Step 3. Locate the saved Excel file on your computer using the Browse button.

Choose File NSRP Procu...2024 (4).xls

Or drop file here

3

Step 4. Click **Upload** to import the contents of the Excel file to your event.
Note: Values in the Excel file will overwrite and delete any values you may have entered in your saved response.

Upload

4

Number	Name	Description	Currency	Unit of Measure	* Price	Quantity
5.1	Test 1	CHEM, GE CORTROL OS5613, DEOXIZATION AGE	USD	Kilogram	23	10
5.2	Test 2	CHEM, GE CORTROL OS5613, DEOXIZATION AGE	USD	Kilogram	22	10
5.3	Test 3	CHEM, GE CORTROL OS5613, DEOXIZATION AGE	USD	Kilogram	25	10

5. Cách gửi mail cho NSRP

5. Cách gửi mail cho NSRP

- Trong thời gian đấu thầu, để kiểm tra **Emails/messages** từ NSRP, nhấp vào “**Event Messages**” sau đó tiếp tục

Acting as: Nguyen Van A Aka

Event Details Doc1091373959 - RFI Templates Pending

Event Messages
Response History
Download Tutorials

▼ Checklist

- 1. Review Event Details
- 2. Review and Accept Prerequisites
- 3. Submit Response

Download Content Review Prerequisites Print Event Information Review Bidding Download Bid Change

Introduction (Section 1 of 6) Next

Name ↑

▼ 1 Introduction

1.1 Company Information

SAP Ariba, Inc. is the leading provider of collaborative business commerce solutions. Ariba combines industry-leading technology with the world's largest web-based tra community to help companies discover, connect, and collaborate with a global network of partners - all in a cloud-based environment. Using the Ariba Commerce Clou businesses of all sizes can buy, manage cash, and sell more efficiently and effectively.

1.2 How to respond to the RFI

1. Once you access the project, please review the event details. You can click on "All content" in order to see all the sections together.

5. Cách gửi mail cho NSRP

- Nhấp vào “**Compose Message**” để gửi mail đến NSRP

Ariba Sourcing

[Go back to NSRP Procurement - TEST Dashboard](#)

Event Messages - RFP Pump Procurement 03-11-2024 (001)

Messages

	Id	Reply Sent	Sent Date ↓	From	Contact Name	To	Subject
☒	MSG151766906	Not Applicable	11/03/2024 09:01 PM	Habeco	James Cook	Jake Nano	Response (ID=ID841501548) in ev
☐	MSG151766905	No	11/03/2024 09:00 PM	Habeco	James Cook	Jake Nano	Doc1338966111 - RFP Pump Proc
☐	MSG151766904	Not Applicable	11/03/2024 09:00 PM	Habeco	James Cook	Jake Nano	Response (ID=ID841501547) in ev
☐	MSG151737936	Not Applicable	11/03/2024 08:58 PM	Habeco	James Cook	Jake Nano	All participation prerequisites ha
☐	MSG151766903	Not Applicable	11/03/2024 08:58 PM	Habeco	James Cook	Jake Nano	Response (ID=ID841501546) in ev
☐	MSG151737933	Not Applicable	11/03/2024 06:08 PM	NSRP Procurement - TEST	Jake Nano	James Cook	NSRP Procurement_RFP_Doc133

↳

[View](#)

[Reply](#)

[Compose Message](#)

[Download all attachments](#)

5. Cách gửi mail cho NSRP

- Tạo nội dung email, tiêu đề và nhấp vào “Send” để gửi đi

Compose New Message

From: Habeco (James Cook)

To: Project Team

Subject: Doc1338966111 - RFP Pump Procurement 03-11-2024 (001)

Attachments: [Attach a file](#)

1 (8 pt) — font —

Please check content.

Send Cancel

5. Cách gửi mail cho NSRP

- Để xem, chọn **message** và nhấp vào **View**

Event Messages - RFP Pump Procurement 03-11-2024 (001)

Messages

	Id	Reply Sent	Sent Date ↓	From	Contact Name	To	Subject
☒	MSG151766906	Not Applicable	11/03/2024 09:01 PM	Habeco	James Cook	Jake Nano	Response (ID=ID841501548) i
☐	MSG151766905	No	11/03/2024 09:00 PM	Habeco	James Cook	Jake Nano	Doc1338966111 - RFP Pump I
☐	MSG151766904	Not Applicable	11/03/2024 09:00 PM	Habeco	James Cook	Jake Nano	Response (ID=ID841501547) i
☐	MSG151737936	Not Applicable	11/03/2024 08:58 PM	Habeco	James Cook	Jake Nano	All participation prerequisite
☐	MSG151766903	Not Applicable	11/03/2024 08:58 PM	Habeco	James Cook	Jake Nano	Response (ID=ID841501546) i
☐	MSG151737933	Not Applicable	11/03/2024 06:08 PM	NSRP Procurement - TEST	Jake Nano	James Cook	NSRP Procurement_RFP_Do

↳ **View** Reply Compose Message Download all attachments

6. Cách thức cập nhật trả lời thầu

6. Cách thức cập nhật trả lời thầu

4.2.2 Please indicate which of these locations you currently service. Please use the "Other" field to indicate any additional locations.

☐ Korea
☐ Japan
☐ Philippines
☐ Thailand
☐ Others
☐ Other

4.2.3 What percentage of your deliveries are on time?

5 Project-Specific Requirements [Less...](#)

Use this section to import category-specific content from the Sourcing Library, copy from past events, or to manually create requirements on an ad hoc basis (or import via Excel).

▼ 6 Thank you!

6.1 We appreciate your time and effort to respond to this RFI.

(*) indicates a required field

Submit Entire Response | Save draft | Compose Message | Excel Import

- Nếu NCC sẵn sàng gửi hồ sơ thầu, nhấp vào “**Submit Entire Response**”, NCC sẽ nhận được thông báo xác nhận từ hệ thống.
- **Tất cả câu trả lời thầu có thể thay đổi trong thời gian sự kiện thầu vẫn còn mở**

6. Cách thức cập nhật trả lời thầu

Doc1338966111 - RFP Pump Procurement 03-11-2024 (001) Time remaining 29 days 13:39:14

You have submitted a response for this event. Thank you for participating.

[Revise Response](#)

All Content

Name ↑	Price	Quantity	Extended Price	Total Cost
1 Introduction				
1.1 Company Information				
SAP Ariba, Inc. is the leading provider of collaborative business commerce solutions. Ariba combines industry-leading technology with the world's largest web-based trading community to help companies discover, connect, and collaborate with a global network of partners - all in a cloud-based environment. Using the Ariba Commerce Cloud, businesses of all sizes can buy, manage cash, and sell more efficiently and effectively.				
1.2 How to respond to the RFP				
1. Once you access the project, please review the event details. You can click on "All content" in order to see all the sections together.				
2. Review and accept the Agreement and/or Prerequisite(s) at the project level				
3. Enter your response and click on Submit entire response. Please note that unless you click on the "Submit" button, your response will not be				

[Compose Message](#)

5.19 Test 19	More... +	* \$124,314.00	USD	10 Kilogram	\$1,243,140.00 USD	\$1,243,140.00 USD
5.20 Test 20	More... +	* \$23.00	USD	10 Kilogram	\$230.00 USD	\$230.00 USD
5.21 Test 21	More... +	* \$23.00	USD	10 Kilogram	\$230.00 USD	\$230.00 USD
5.22 Test 22	More... +	* \$124,314.00	USD	10 Kilogram	\$1,243,140.00 USD	\$1,243,140.00 USD
5.23 Test 23	More... +	* \$23.00	USD	10 Kilogram	\$230.00 USD	\$230.00 USD
5.24 Test 24	More... +	* \$23.00	USD	10 Kilogram	\$230.00 USD	\$230.00 USD
5.25 Test 25	More... +	* \$34.00	USD	10 Kilogram	\$340.00 USD	\$340.00 USD
5.26 Test 26	More... +	* \$23.00	USD	10 Kilogram	\$230.00 USD	\$230.00 USD

(*) indicates a required field

Page 1 >>

[Submit Entire Response](#) [Update Totals](#) [Reload Last Bid](#) [Save draft](#) [Compose Message](#) [Excel Import](#)

- Nếu NCC cần cập nhật câu trả lời thầu, nhấp vào **“Revise Response”** ở khu vực giữa trang.
- Sau đó cập nhật thông tin và nhấp vào **“Submit Entire Response”**

Xin trân trọng cảm ơn!