SURVEY QUESTIONNAIRE
FOR OFFICE AND TRAINING SPACE RENTAL

Date: 18-Aug-2026

Subject: Survey questionnaire for office and training space rental

PURPOSE:
To determine the shortlist of bidders from the long-listed suppliers approved in Bidding Strategy for bidding package "**office and training space rental"** in accordance with NSRP Procurement Procedure, the Pre-Q Questionnaire are developed as below.

"Nghi Son Refinery & Petrochemical Limited Liability Company (***NSRP***) is planning for the procurement of office and training space rental (the ***Services***) in order to select a suitable supplier for provision of those ***Services*** for NSRP for 3 years. The tentative dates of starting the ***Services*** will be in November 2026.

If your company is interested in this procurement package, please respond to all the questions in the questionnaire in Part 1 – Survey Questionnaire and send through email pvd.haunt@nsrp.com.vn The email must reach to the email address above no later than 26-Aug-2026 The response submitted via email must be clearly marked with the following tittle:
"Office and training space rental"

Should you have any question, please contact us at pvd.haunt@nsrp.com.vn for further information.

For the avoidance of doubt, this notice does not constitute any contractual offer, binding promise or guarantee of business by NSRP. Neither shall your satisfaction of all the minimum requirements mentioned above nor your response to this notice create any promise or guarantee by NSRP that you will be invited to participate in the above-mentioned procurement process.

1. Please provide the following information of your company.

    Name of Company:

    Address:

    Contact name:

    Contact details: (emails/ phone number)

2. Brief description of your company's qualifications and experience in providing services

3. Questionnaire:

Please answer the questions below:

Part 1. Pre-Q Questionnaire

QUESTION 1: Do you have business licenses to supply office/training space for rental to NSRP?

1. Yes ☐
2. No ☐

If yes, please provide your company profile (company name, address, the latest business registration certificate and documents to show registered business lines).

QUESTION 2: What is the distance from your office/training space to Refinery?

1. ≤ 20km ☐
2. >20km ☐

Please tick the box for your answer and share the detail location of office/training space

QUESTION 3: Can you provide the rental space within one (01) week from the date both parties agree on all terms and conditions of the contract?

1. Yes ☐
2. No ☐

QUESTION 4: Please indicate the office/training space capacity for rental

Maximum space that can be provided (if NSRP required): _____ m²

Please provide the floor layout of your office/training space